



The Terms of Reference Of The
Western University Affiliate
College Appeals Board

TERMS OF REFERENCE: AFFILIATE APPEALS BOARD

PURPOSE: This document shall establish the Terms of Reference for the Affiliate Appeals Board. This board will play an integral role in ensuring fair and objective decision-making among the three affiliate councils. The Affiliate Appeals board will enable students at Huron, Brescia and King's a place to appeal decisions that are made by the respective councils in order to ensure a fair and equitable governance process across the affiliated councils. This Board is vital for the functioning of the affiliated councils and will ensure that context is balanced by objectivity within the appeals process.

1.0 MEMBERSHIP

- (1) Two voting members of the Huron University College Students' Council;
- (2) Two voting members of the Brescia University College Students' Council;
- (3) Two voting members of the King's University College Students' Council;
- (4) The chairperson will be the speaker of Council to which the appellant does not belong.
 - (4.1) This process will work in a circular succession,
 - (4.1.1) If the appellant is from the Huron University College Students' Council, the chairperson will be the speaker of the Brescia University College Students' Council.
 - (4.1.2) If the appellant is from the Brescia University College Students' Council, the chairperson will be the speaker of the Kings University College Students' Council.
 - (4.1.3) If the appellant is from the Kings University College Students' Council, the chairperson will be the speaker of the Huron University College Students' Council.

2.0 MANDATE

- (1) A meeting of the Appeals Board may be called by any member of the three respective councils if they wish to appeal a decision made by a committee or executive board of their home council;
- (2) The role of the Appeals Board will be to evaluate said decision objectively determine whether or not the decision should be upheld;
- (3) The Appeals Board must reach a unanimous decision, otherwise the appeal will be returned to the respective home council for further deliberation;
- (4) The Appeals Board will hear appeals that include, but are not limited to, elections, honoraria and disciplinary actions taken by council.

3.0 COMMITTEE RESOURCES

- (1) The Appeals Board will have access to the resources of the committee from which the decision is being appealed;
- (2) They will also have access to the Executive Board, Chief Returning Officers and Deputy Returning Officers of the respective council for any clarifying questions.

4.0 MEMBERSHIP SELECTION AND EXPECTATIONS

- (1) The two available positions from each council will be elected by the voting membership of the general assembly at the council's first scheduled meeting in September.
- (2) A member of the committee cannot be a member of a campaign team for a candidate running for any elected position.
- (3) A member of the committee cannot be running for a position in the current election period of the appeal being made.
 - (2.1) If a member of the committee chooses to run for a position on their respective students' council during their term as a member of the Appeals Board, they will be replaced by a newly elected member to the board through their respective council.
 - (2.2) If there is not a meeting of council between the individual's nomination for an elected position and an appeal, the executive board of the respective council will elect a member of the council as the replacement.
- (3) In situations of election appeals, the committee is responsible to meet within forty-eight (48) hours of submission of the appeal to the speaker of council.
- (4) If a member of the board is not upholding their duty to the board, the chair of the committee or another member may submit a written complaint to the speaker of the member's respective council for review.
- (5) The speaker reserves the right to bring this submission forward to council for evaluation on the member's commitment to the committee and their council
- (6) After the speaker's presentation, the general assembly maintains the right to dismiss the complaint, or take a course of action as the general assembly sees fit by proposing a motion and said motion receiving fifty percent plus one of the vote.